

Sublimation Printer Policy and Expectations

Sublimation printing is available using a Brother SP-1 Sublimation Printer in the Stephens Central Library's STEAM Central Makerspace.

Cost is a flat rate at \$1.00 per page, as determined by the cost of providing materials and ink. Users will not be charged in cases of mechanical failure of the printer. However, refunds will not be given for design errors. Patrons may not demand a new print in place of the original due to dissatisfaction with color, scale, quality, pixilation, or other design issues. The printer may not be used to print files deemed offensive as determined by STEAM Central staff.

STEAM Central staff will not edit, create, or design files. Patrons must bring files ready to print on a USB flash drive, or download files to the printer computer. We suggest taking a computer class on design offered at the library, using the LinkedInLearning.com database available through the library to find design tutorials, or using an online design service if you need help creating your graphic.

The copyright law of the United States (Title 17, U.S. Code) governs the making of photocopies or other reproductions of copyrighted material. The person using this equipment is responsible for any infringement.

Patron Expectations

During a reservation for the Sublimation Printer, the following expectations are in place for all patrons:

- Images should be fully edited and ready to print. Staff will not edit your images for you.
- Ready to print images should be saved on a flash drive, or easily accessible as a download on the printer computer.
- Be mindful of copyright law.
- Use layout manager and printer settings to print files.
- Pay the given price for completed prints at the Circulation Desk

Library Staff

A STEAM Central staff member who is available to assist may help the patron in the following ways:

- Set up the sublimation printer and printing software for your operation.
- Change out paper and ink in the sublimation printer, when necessary.
- Calculate the cost of a print job based on the number of pages printed.
- Determine whether or not an error in the print job is due to staff or machine error, and waive the fee for that print job where applicable.

Questions

Please ask a STEAM Central staff member if you have any questions about equipment use, safety guidelines, or other questions appropriate to your reservation. A staff member will always answer questions to the best of their knowledge and within reason. When a staff member does not have the expertise to answer a question in a satisfactory fashion, they may provide resources for further information where possible.

A staff member is not responsible for accessing images, editing images, offering opinions or critique, nor operating equipment on behalf of the patron. The role of a STEAM Central staff member is to provide information and instructions in the care and use of the equipment.